



**BJT LEGAL**

Dynamic Lawyers  
Expert Teams



# ADMINISTRATIVE PROFESSIONAL OF THE YEAR AWARD

# 2016

*Celebrate with us as we acknowledge those who work behind the scenes to keep the wheels turning across all the organisations and businesses of Ballarat.*

Do you know someone who deserves to be recognised as Ballarat's best administrative professional?

**NOMINATE SOMEONE TODAY**  
[www.unitedwayballarat.org.au](http://www.unitedwayballarat.org.au)

BJT Legal and PowerFM are presenting the annual award for the Administrative Professional of the Year 2016. The winner will be announced at the United Way Ballarat Administrative Professionals Breakfast on Friday May 6.

**Nominations close April 22.**

Prizes include gifts from:



**2015 Administrative Professional of the Year**

**Catherine Stoney**

Catherine Stoney, Office Administration Support and Integration Team Leader at Invermay Primary School

Principal of the school, Justin Marshman, says of Catherine: "In nine years Catherine has become the glue that keeps our school community together, informed and happy. With her kind words, warm smile and caring demeanour, there isn't much that gets her down. Just don't... #usehercoffeemug, place the #toiletrollthewrongway and don't EVER get #crumbsinthebutter.."

